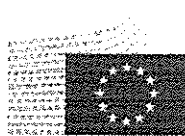




Erasmus+



European
Commission

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2022²
between institutions from
Programme and Partner Countries³

[Minimum requirements]⁴

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

¹ Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Erasmus+ Programme Countries are the EU Member States, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

⁴ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

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EUROPEAN COMMISSION

Directorate-General for Education, Youth, Sport and Culture
Directorate Innovation, International Cooperation and Sport
Unit C3: International Cooperation

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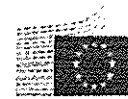


A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Website (eg. of the course catalogue)
PANEPISTIMIO PATRON (UNIVERSITY OF PATRAS)	GPATRA01 999894528	<p>Department of International Affairs intern.rel@upatras.gr</p> <p>tel: +302610996610</p> <p>Contact Persons: Ms Gelly Pavlopoulou Staff Employee at the Department of International Affairs</p> <p>Department of Philosophy:</p> <p>Academic Contact person: Professor Melina Mouzala mmouzala@upatras.gr</p>	http://www.upatras.gr/en
Saint Petersburg State University (SPbU) / Russia	Saint Petersburg	<p>Anna Porodina, Erasmus + Institutional Coordinator a.porodina@spbu.ru +7(812)324 08 88</p> <p>For incoming students: Ms Ekaterina Petryanina e.petryanina@spbu.ru +7(812)3287562</p> <p>Staff Exchange Coordinator: Ms. Anna Nevorotina a.nevorotina@spbu.ru</p>	<p>http://spbu.ru</p> <p>http://lifea.spbu.ru/en/sep</p> <p>Course Catalogue: http://lifea.spbu.ru/en/academic-offer</p> <p>http://lifea.spbu.ru/en/research-in-spsu</p>

⁵ Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement.



		+7 (812) 324 08 88	
		Contact person as academic staff: Prof. Elena Alymova e.alimova@spbu.ru ealymova@yandex.ru	
[...]			

B. Mobility numbers⁷ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

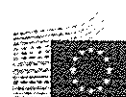
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
Saint Petersburg	GPATRA01	0223	Philosophy and ethics	1 st , 2 nd , 3 rd	1X5 months	

*[*Optional: subject area code & name and study cycle are optional.]*

FROM [Erasmus	TO [Erasmus	Subject area	Subject area name	Number of staff mobility periods
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⁷ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



code of the sending institution]	code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
GPATRA01	Saint Petersburg	0223	Philosophy and ethics		1X7 days
Saint Petersburg	GPATRA01	0223	Philosophy and ethics		1X7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁸	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
GPATRA01		Greek	English	B1 for English	B2 for English
Saint Petersburg		Russian/ English	English	Russian B2 – for Russian taught programmes English B2 – for English taught programmes	Russian B2 OR English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The

⁸ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en.

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

[To be completed if necessary. Other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; agreement on how to use organisational support funds; measures for preparing, receiving and integrating mobile students and/or staff including cultural preparation before mobility; the recognition tools used].

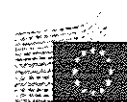
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

SPbU

For the implementation of STA/STT-mobilities, a letter of invitation – issued by an SPbU contact person – is required.

Applications for student mobility must be submitted through online application form - https://regforms.spbu.ru/ru/?option=com_rsform&view=rsform&formId=488

- List of required application documents can be found at <http://ifea.spbu.ru/en/sep>
- Staff members should check the information concerning the opportunities for staff exchange (<http://ifea.spbu.ru/en/academic-staff-exchange-programme>) at Saint-Petersburg University and establish communication with SPbU Erasmus+ Staff Exchange Coordinator for more academic information and for better preparing of their application.
- Nominations for staff mobility (training and teaching) are accepted throughout the year. Nominations are sent through email communication and with each nominated candidate contact details. Nominations should be sent to SPbU Erasmus+ Staff Exchange Coordinator no later than 2 months prior the visit takes place.



- The selected candidates for staff mobility (training and teaching) should submit their applications to the receiving institution's coordinator via email within 2 weeks after their nomination.
- The staff application should consist of the following scanned documents:
 - Staff Exchange Application Form (will be sent to each participant by the SPbU Erasmus+ Staff Exchange Coordinator after nomination);
 - Scanned copy of travelling passport (passport must be valid at least six months after the end of the exchange);
 - Mobility Agreement (completed and signed by the participant and the sending institution)

Information regarding facilities available for students and staff with disabilities can be found here <https://spbu.ru/sveden/ovz>

Each case has to be discussed individually in advance with the International Off

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term*	Term*
GPATRA01	June 18 th	October 29 th
Saint Petersburg	For students: No later than May 1st For staff: No later than 2 months before mobility starts	For students: No later than October 10th For staff: No later than 2 months before mobility starts

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means



that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

G PATRA 01:

<https://www.upatras.gr/en/ects>

<https://www.upatras.gr/el/ects>

ECTS GRADE

ECTS Grade	% of successful students normally achieving the grade	
A	10	EXCELLENT
B	25	VERY GOOD
C	30	GOOD
D	25	SATISFACTORY
E	10	SUFFICIENT
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIL – considerable further work is required

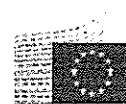
LOCAL GRADE

LOCAL Grade	
5-10	PASS
< 5	FAIL

LOCAL Grade	
8.50 – 10.00	ΑΡΙΣΤΑ / EXCELLENT
6.50 – 8.49	ΛΙΑΝ ΚΑΛΩΣ / VERY GOOD
5.00 – 6.49	ΚΑΛΩΣ / GOOD

Saint Petersburg State University (SPbU) Credit Requirements:

⁹ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf



ECTS grade	Percentage, %	Score	Mark Russian-in words	Mark English-in words
A	90-100	5.0	ОТЛИЧНО	EXCELLENT Outstanding performance
B	80-89	4.5	ХОРОШО	VERY GOOD Above the average standard, but with some errors
C	70-79	4.0	ХОРОШО	GOOD In accordance with the average standard, but with some errors
D	61-69	3.5	УДОВЛЕТВОРИТЕЛЬНО	SATISFACTORY Fair, but with significant shortcomings
E	50-60	3.0	УДОВЛЕТВОРИТЕЛЬНО	SUFFICIENT Satisfactory, but improvement is necessary
F	0-49	2.0	НЕУДОВЛЕТВОРИТЕЛЬНО	FAILED Substantial improvement is necessary; requirement of further work

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
GPATRA01	Intern.rel@upatras.gr Tel: +302610996610	http://www.upatras.gr/en/erasmus_mobility www.mfa.gr/en/visas

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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
GPATRA01	Intern.rel@upatras.gr Tel: +302610996610	
Saint Petersburg	<p>For incoming students: Ms Ekaterina Petryanina e.petryanina@spbu.ru +7(812)3287562</p> <p>Staff Exchange Coordinator: Ms. Anna Nevorotina a.nevorotina@spbu.ru +7 (812) 324 08 88</p>	<p>http://spbu.ru http://ifea.spbu.ru/en/sep</p> <p>http://ifea.spbu.ru/en/research-in-spsu</p>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.




Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
GPATRA01	Intern.rel@upatras.gr	http://www.upatras.gr/en/erasmus_mobility



	Tel: +302610996610	
Saint Petersburg	Students/staff participating in the mobility programme are required to have their own insurance policy against health accidents and liability problems.	Students: http://ifea.spbu.ru/en/sep Staff: http://ifea.spbu.ru/en/research-in-spsu

H. Signatures of the institutions (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁰
GPATRA01	Prof. Dionisios Mantzavinos Vice-Rector of Academic & International Affairs Erasmus+ Institutional Coordinator	22/04/2021	 
Saint Petersburg	Sergey Andryushin Vice-Rector for International Affairs		

¹⁰ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation